



VBGA BOARD OF DIRECTORS Position Description

February 2026

Organization Overview

The Vancouver Botanical Gardens Association (VBGA), in partnership with the Vancouver Board of Parks and Recreation (Park Board), jointly operates VanDusen Botanical Garden and Bloedel Conservatory—two of Vancouver’s most treasured natural spaces. The VBGA is a registered charitable organization that delivers educational programs, volunteer opportunities, membership services, and fundraising initiatives to support these iconic Gardens.

Together, VanDusen’s 55-acre living collection and Bloedel’s lush tropical biodome serve as Vancouver’s “green heart”—places where visitors can explore global biodiversity, connect with nature, and find calm in the beauty of the plant world. Through our programs and partnerships, the VBGA works to inspire generations to conserve, protect, and enhance the natural world. The VBGA serves a community of approximately 16,000 members and 400 volunteers and employs 28 full-time and part-time staff. Our annual operating budget is roughly \$2.7 million.

To learn more about our work, please visit our [website](#).

Position Overview

The Vancouver Botanical Gardens Association (VBGA) is seeking interested people to volunteer to join our Board of Directors starting in May 2026. We invite all interested people who have a passion for botanical gardens to apply. The Board is particularly looking for one or two persons with professional expertise in Indigenous Relations, experience on Not-For-Profit Boards, and Community Engagement.

Responsibilities

- Demonstrate ongoing commitment to the mission, vision, and values of the VBGA.
- Maintain an active VBGA membership throughout one’s Board term.
- Bring knowledge and expertise in one or more key areas of Board governance, such as policy, finance, legal, education, marketing, fundraising, human resources, or advocacy.
- Serve on at least one Board Committee and contribute actively to its work.
- Act as an ambassador for VanDusen Botanical Garden and Bloedel Conservatory by supporting VBGA programs, special events, and fundraising initiatives.
- Make an annual financial contribution to the VBGA at a personally meaningful level.

- Help foster positive, collaborative relationships among Board members, Committees, staff, volunteers, and community partners to advance the VBGA's mission.
- Participate in Board and Volunteer orientation programs.
- Attend and engage in monthly Board meetings and assigned Committee meetings, as well as the Board Retreat and Annual General Meeting.

Further details of qualification requirements, expectations of Board Members, authority, responsibility, and terms of office, are outlined in the Nomination and Consent Form.

Time Commitment

Board members volunteer an average of 5 -10 hours per month.

Term of Office

Directors may serve up to three consecutive three-year terms, beginning after the Annual General Meeting at which they were first elected. A Director may resign at any time by submitting written notice to the President of the VBGA Board.

Please complete the VBGA Board of Directors Nomination & Consent Form and submit it to the attention of the Nominations Committee to apply.

Email: **boardcommunication@vandusen.org**

Applications must be received by **March 13, 2026**, when nominations close.

The Nominations Committee welcomes inquiries from anyone interested in learning more about the responsibilities of a Director or the nominations process before applying. Please send your contact information to Charlotte Williamson at **boardcommunication@vandusen.org**. A member of the Committee will follow up with you directly to answer your questions.

The VBGA is committed to employment equity and diversity and encourages applications from all qualified candidates, including people of any sexual orientation, gender identity, or gender expression; Indigenous peoples; visible minorities and racialized people; and people with disabilities.

The Vancouver Botanical Gardens Association (VBGA) acknowledges that VanDusen Botanical Garden and Bloedel Conservatory are located on the unceded Ancestral shared lands of the x^mməθkwəyəm (Musqueam), Sk̓ w̓xwú 7mesh Ú xwumixw (Squamish), and səlilwatał (Tsleil-Waututh) Nations. We are honoured to be on the lands where these Nations have lived since time immemorial, and where they continue to steward these territories in respectful relationship with the land, waters, and all living beings.